

**TOWN OF PAVILION
REGULAR MEETING
July 10, 2013
7:30 PM**

The Town Board of the Town of Pavilion held the regular monthly meeting on July 10, 2013 at the Town Hall, One Woodrow Drive, Pavilion, New York 14525 at 7:30 p.m. Present were:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

Others: Clerk Lucinda Starr, Bill Kegler & John Welsh

Supervisor Howard opened the meeting at 7:30 PM followed by the pledge to the flag.

Councilperson Klapper offered a motion, seconded by Councilperson Zarbo, to approve the June 12, 2013 minutes as submitted.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

Councilperson Zarbo offered a motion, seconded by Councilperson Klapper, to authorize the clerk to draw a warrant on the supervisor to pay bills. General \$15,148.85; T&A \$26,737.35; Highway \$107,890.87; Library \$2,676.59; Sewer \$4,508.57; Youth Rec 422.39;

TOTAL \$ 157,384.62

Reviewed June, 2013 operating & bank statements.

A motion was offered by Councilperson Zarbo, seconded by Councilperson Klapper, to
Resolution No 48: Budget Transfers
RESOLVED: Accept June budget transfer submitted by Baldwin Business Services

GENERAL FUND-TOWNWIDE

<i>Transfer From:</i>	A1430.1	Personnel Personal Svc	\$ 7,796.00
		UNANTICIPATED REVENUE	
	A2001	Park & Recreation Charges	\$ 4,220.00
		TOTAL:	\$ 12,016.00

<i>Transfer To:</i>	A1315.4	Comptroller Contr.	\$ 10,000.00
	A1680.4a	Payroll Processing	\$ 900.00
	A5010.4	Highway Sup Contr.	\$ 35.00
	A5132.4	Garage Contr.	\$ 624.00
	A7310.4	Youth Program Contr.	\$ 150.00
	A8020.1	Planning Personal Svc	\$ 273.00
	A9050.8	Unemp. Ins.	\$ 34.00
		TOTAL:	\$ 12,016.00

Approved by unanimous vote (4-0). Voting was as follows:

- Supervisor Theron Howard
- Councilperson Thomas Klapper
- Councilperson Ron Zarbo
- Councilperson Linda Thompson
- Councilperson Bruce Stisser Absent

A motion was offered by Supervisor Howard, seconded by Councilperson Klapper, to
Resolution No 49: Procurement Policy
RESOLVED: Adopt revised procurement policy

Approved by unanimous vote (4-0). Voting was as follows:

- Supervisor Theron Howard
- Councilperson Thomas Klapper
- Councilperson Ron Zarbo
- Councilperson Linda Thompson
- Councilperson Bruce Stisser Absent

A motion was offered by Councilperson Thompson, seconded by Councilperson Zarbo, to Change date of August 14, 2013 Town Board meeting to August 21,2013 at 7:00pm, notice will be published in Daily news and Town website.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

~Supervisor Howard will send letter to M&T Trucking regarding issues removing ring on hose at bulk water tank.

~Audit report has been filed Supervisor Howard will contact Thomas Malecki CPA, requesting he attend August 21,2013 meeting.

~Pavilion Day was a success, discussion on having it next year, board in agreement a date will be set at later meeting for next year event.

A motion was offered by Supervisor Klapper, seconded by Councilperson Thompson, to
Resolution No 50:

WHEREAS General Municipal Law, §53 requires towns to file a certificate with the Secretary of State designating the Secretary of State as an agent for service of a notice of claim; and

WHEREAS, General Municipal Law, §53 requires the certificate to include the applicable time limit for filing the notice of claim and the name, post office address and electronic mail address if, if available, of an officer, person , for the transmittal of notices of claim served upon the Secretary as the town's agent; and

WHEREAS, pursuant to General Municipal Law §50-e (1)(a), the applicable time limit for the filing of a notice of claim upon a town is 90 days after the claim arises, or in the case of a wrongful death action, 90 days from the appointment of a representative of the decedent's estate; Now therefore Be It

RESOLVED: The Town Board of the Town of Pavilion, County of Genesee designates Theron Howard in his capacity as Town Supervisor to receive notices of claims served upon the Secretary of State by mail at PO Box 126 Pavilion New York 14525.

BE IT FURTHER RESOLVED, that the Town Board hereby direct the Town Clerk to file the required certificate with the Secretary of State informing him or her of the town's designation and applicable time limitation for filing a notice of claim with the town on or before July 14, 2013.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

At 8:07PM a motion was offered by Supervisor Howard, seconded by Councilperson Thompson to move to executive session regarding employment issues.

At 8:38PM a motion was offered by Councilperson Klapper, seconded by Councilperson Zarbo to return to regular meeting.

Councilman Zarbo offered a motion 8:39 PM to adjourn the meeting, seconded by Councilman Klapper
Voting all ayes.

Respectfully submitted,

Lucinda Starr, Town Clerk