

**TOWN OF PAVILION
REGULAR MEETING
December 11, 2013
7:30 PM**

The Town Board of the Town of Pavilion held the regular monthly meeting on December 11, 2013 at the Town Hall, One Woodrow Drive, Pavilion, New York 14525 at 7:30 p.m. Present were:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Linda Thompson
Councilperson Bruce Stisser
Councilperson Ron Zarbo Absent

Other present: Cindy Starr, John Strathearn ,Donald Carney ,Edgar & Mary Louise Hollwedel

Supervisor Howard opened the meeting at 7:30 PM followed by the pledge to the flag.

Councilperson Klapper offered a motion, seconded by Councilperson Thompson to approve the November 6, 2013 minutes as submitted.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Linda Thompson
Councilperson Bruce Stisser
Councilperson Ron Zarbo Absent

Councilperson Klapper offered a motion, seconded by Councilperson Thompson, to authorize the clerk to draw a warrant on the supervisor to pay bills. General \$15,297.34;T&A \$34,972.52; Highway \$8,582.59; Library \$1,748.00; Sewer \$10,464.47;

TOTAL \$ 71,064.92

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Linda Thompson
Councilperson Bruce Stisser
Councilperson Ron Zarbo Absent

A motion was offered by Councilperson Stisser, seconded by Councilperson Klapper
To approve monthly operating statement & monthly bank statements.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Linda Thompson
Councilperson Bruce Stisser
Councilperson Ron Zarbo Absent

Donald Carney addressed the board regarding a neighbors yearly party on Linwood Rd. Concerns of the road being closed and damaged because of racing and danger to the people attending. The problem was discussed and decided that it is a police department matter .

Edgar Hollwedel thanked the Town Board for letting him attend the Nov. 6, 2013 workshop in Batavia. Concerns on meeting payments, referred to Resolution 44 on September 9, 2010. It was decided by the board to pay Edgar for the March 27, 2013 combined Zoning, Planning & Town Board members dinner meeting.

Report-John Strathearn, Highway Superintendent

~ January 1, 2014 ARC will start charging for electron waste, not sure of cost at this time
~ CHIPS paperwork was in order should be receiving money soon
~ In contact with the Pump Dr about removing the 2 underground gas tanks and replacing with above ground tanks the cost will be approximately \$200,000.00. Other options were discussed.

A motion was offered by Councilperson Thompson , seconded by Councilperson Stisser to adopt:
Resolution No. 71 2013 To appoint Tax Collector

RESOLVED: Appoint Lucinda Starr as 2014 County Tax Collector.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Linda Thompson
Councilperson Bruce Stisser
Councilperson Ron Zarbo Absent

Employment policy was reviewed, results from the National Criminal Information Services are received late. Employment policy needs to be amended. Fingerprinting needs to be removed.

A motion was offered by Councilperson Thompson , seconded by Councilperson Stisser to adopt:

Resolution No. 72 2013: Amendment of Employment Policy

RESOLVED: The town employment policy being amended as follows:
Effective December 11 2013 all prospective new employees prior to being hired shall: (1) submit to a background check, (2) a drug test, and (3) shall have completed whatever training is deemed appropriate by their department head. Upon the approval of the Town Supervisor and upon hiring the prospective employee may be paid the regular salary for the position while attending training. The Town shall pay the cost for training and testing. The department head may consider the level of competency achieved in training and testing when making the final decision on whether or not to recommend the prospective employee for hiring.

Approved by unanimous vote (4-0). Voting was as follows:

- Supervisor Theron Howard
- Councilperson Thomas Klapper
- Councilperson Linda Thompson
- Councilperson Bruce Stisser
- Councilperson Ron Zarbo Absent

Councilperson Klapper offered a motion, seconded by Councilperson Thompson to adopt:

Resolution No 73,2013: Appoint Court Clerk

RESOLVED: Appoint Katherine Werner as Town of Pavilion Court Clerk.

Approved by unanimous vote (4-0). Voting was as follows:

- Supervisor Theron Howard
- Councilperson Thomas Klapper
- Councilperson Linda Thompson
- Councilperson Bruce Stisser
- Councilperson Ron Zarbo Absent

Councilperson Klapper offered a motion, seconded by Councilperson Stisser to adopt:

Resolution No 74 2013: Town Clerk health insurance

RESOLVED: To increase Town Clerk Lucinda Starr pay \$400.00 per month to pay health insurance directly by clerk and remove as line item on budget.

Approved by unanimous vote (4-0). Voting was as follows:

- Supervisor Theron Howard
- Councilperson Thomas Klapper
- Councilperson Linda Thompson
- Councilperson Bruce Stisser
- Councilperson Ron Zarbo Absent

A motion was offered by Councilperson Thompson , seconded by Councilperson Klapper to adopt:

Resolution No 75 2013: Payment for additional help.

RESOLVED: To issue checks to the following people:

Donald Oberlin- Computer technical support for 2013 in the amount of \$500.00

Mary Ann Brooks- Preparation of newsletter for 2013 \$500.00

Roger Beil- Supplying horse and wagon for Santa Claus day \$100.00

Approved by unanimous vote (4-0). Voting was as follows:

- Supervisor Theron Howard
- Councilperson Thomas Klapper
- Councilperson Linda Thompson
- Councilperson Bruce Stisser
- Councilperson Ron Zarbo Absent

Councilperson Thompson offered a motion, seconded by Councilperson Klapper to adopt:

Resolution No.76 2013:

Code Enforcement Officer agreement between the Town of Batavia and the Town of Pavilion.

WHEREAS, the Town of Batavia and the Town of Pavilion wish to enter into a Code Enforcement Officer Agreement; and

WHEREAS, THE AGREEMENT ADDRESSES THE NEED FOR THE Town of Pavilion to have its Codes enforced by the Town of Batavia Code Official.

RESOLVED: pursuant to Article 5-G of the General Municipal Law, the Pavilion Town Board wishes to enter into an agreement between the Town of Batavia and the Town of Pavilion for Code Enforcement services and be it

FURTHER RESOLVED, the Pavilion Town Board hereby authorizes the Supervisor to execute the aforementioned agreement

- Approved by unanimous vote (4-0). Voting was as follows:
- | | |
|------------------------------|--------|
| Supervisor Theron Howard | Aye |
| Councilperson Bruce Stisser | Aye |
| Councilperson Linda Thompson | Aye |
| Councilperson Thomas Klapper | Aye |
| Councilperson Ron Zarbo | Absent |

Date for year end meeting December 30,2013 with Christmas Party for follow.

Councilman Thompson offered a motion at 9:18PM to adjourn the meeting, seconded by Councilman Klapper Voting all ayes.

Respectfully submitted,

Lucinda Starr Pavilion Town Clerk