

**TOWN OF PAVILION
REGULAR MEETING
September 11, 2013
7:30 PM**

The Town Board of the Town of Pavilion held the regular monthly meeting on September 11, 2013 at the Town Hall, One Woodrow Drive, Pavilion, New York 14525 at 7:30 p.m. Present were:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

Others: Clerk Lucinda Starr, Suzanne Schauf & Bill Kegler

Supervisor Howard opened the meeting at 7:30 PM followed by the pledge to the flag.

Councilperson Klapper offered a motion, seconded by Councilperson Zarbo, to approve the August 21, 2013 minutes as submitted.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

Councilperson Zarbo offered a motion, seconded by Councilperson Thompson, to authorize the clerk to draw a warrant on the supervisor to pay bills. General \$26,834.32; T&A \$26,224.57; Highway \$15,644.36; Library \$1,499.69; Water: \$31.33; Sewer \$67,428.66; Youth Rec \$950.68;
TOTAL \$ 138,613.61

A motion was offered by Councilperson Klapper, seconded by Councilperson Zarbo To approve monthly operating statement.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

A motion was offered by Councilperson Klapper, seconded by Councilperson Zarbo
To approve monthly bank statement.
Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

Report-Suzanne Schauf-Library
~ Overview of summer reading program
~ 105 people attended end of summer picnic
~ New programs will be available in coming year

Planning & Zoning Board clerk will not be available on Tuesday's due to a conflict.

A motion was offered by Councilperson Zarbo, seconded by Councilperson Klapper, to
Resolution No 55: Appointing Alternate Planning & Zoning Board Clerk
RESOLVED: Appointing Debbie Worthington as Planning & Zoning board alternate clerk
at a rate of \$30.00 per meeting.
Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

Letter for Town of Stafford concerning the Water District No.5, Supervisor Howard will
meet with Stafford Town Supervisor Clement .

Expiring board terms discussed, letters will be sent to members if interested in another term.

Progress report from Code Enforcement Officer Dan Lang

A motion was offered by Councilperson Klapper, seconded by Councilperson Zarbo, to
Resolution No 56: Code Enforcement Officer Dan Lang progress report
RESOLVED: Include progress report from Code Enforcement Officer Dan Lang into
September 11, 2013 Town Board minutes
Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

Town of Pavilion

PO Box 126
Pavilion, NY 14525
(585)584-3850

Dated: September 10, 2013

RE: Town Council Building and Zoning Report

Building Permit Update:

As of today we have issued a total of 32 Building permits with four permits pending on Planning Board results or lack of information. Two single family dwellings have been issued a certificate of occupancy and two more are in the early stages of building construction. Inspections and documentation of all permits are being stored on a excel spreadsheet. Inquiries and phone calls are being fielded in a timely manor and I have been receiving positive feedback from contractors, residents and all individuals I have been in contact with. I have spent some time updating and organizing past documents that were not filed appropriately, and this continues to be an ongoing venture.

Property Maintenance Code violations are being attended to in accordance with the 2010 NYS Property Maintenance Code regulations. As of date there are currently 18 cases that have been worked on in regards to the NYS code requirements. Six or more cases have involved the storing of unlicensed or inoperable motor vehicles and they are either complete or being attended to accordingly. Other cases involve various property code violations such as storing rubbish, junk or not maintaining the minimum code requirements set forth by NYS.

I am working and will continue to work on the tasks that are presented to me in a diligent and timely manner.

Please do not hesitate to contact me if you have any questions in regards to this report at 343-1729 ext 222 or dlang@townofbatavia.com.

Thank You

Daniel J Lang



Building and Zoning Official

Request from Dean Davis to purchase a fire hydrant that the town has

A motion was offered by Councilperson Zarbo, seconded by Councilperson Klapper, to
Resolution No 57: Declare fire hydrant as surplus equipment.
RESOLVED: Declare fire hydrant as surplus equipment. John Strathearn to determine scrap price and sell to Dean Davis.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

A motion was offered by Councilperson Thompson, seconded by Councilperson Klapper, to
Resolution No 58: Appoint Kate Werner as Court Clerk
RESOLVED: Hiring Kate Werner as Court Clerk subject to State Approval.

Approved by unanimous vote (4-0). Voting was as follows:

Supervisor Theron Howard
Councilperson Thomas Klapper
Councilperson Ron Zarbo
Councilperson Linda Thompson
Councilperson Bruce Stisser Absent

Councilman Klapper offered a motion 8:52 PM to adjourn the meeting, seconded by Councilman Thompson

Voting all ayes.

Respectfully submitted,

Lucinda Starr, Town Clerk