

TOWN of PAVILION PLANNING BOARD  
Regular Meeting Minutes  
October 13, 2015

Present: Larry Dagan (Chairperson), Susan Kinney (Co-chairperson), Gary Kingsley (member), Terry Bartholomew (member), Gary Freeman (Alternate), Craig Prucha (member), Don Brooks (member), Liz Conway (member), Kelly Kinney (clerk)

Guests: Bill Pollak, Matt Mahaney (Zoning Enforcement Officer) and Scott Savage (Pavilion Zoning Board)

The meeting was called to order at 7:00PM by Chairperson Larry Dagan. The first order of business was the Pledge of Allegiance. Chairperson Larry Dagan then welcomed Kelly Kinney as the new Clerk.

Gary Freeman, as alternate, will not be voting on issues tonight as the full board is in attendance.

Minutes from 09/18/15 were reviewed and change requested by Terry Bartholomew that the motion made to approve in item 2 could not have been made by him as he was not present at that meeting. The members that were present do not remember clearly who made the original motion. Motion made for Larry Dagan to review the audio tape and update the minutes accordingly by Craig Prucha and seconded by Don Brooks. Voice vote was unanimous.

**Review of Pending Submissions:**

Hettrick Land Separation and Pollak Land Merge, 11142 West Park; SBL 16-1-48.1 .052 acre parcel (25' of road frontage) to be conveyed off Hettrick and onto Pollock. Brings Pollock into code compliance and Hettrick will stay compliant.

Motion to approve made by Sue Kinney, seconded by Terry Bartholomew

The vote taken:

Larry Dagan: Yes	Sue Kinney: Yes	Gary Kingsley: Yes	
Terry Bartholomew: Yes	Craig Prucha: Yes	Don Brooks: Yes	Liz Conway: Yes

**Update on Status of Superior Energy SEQR Review:**

The Planning Board is still awaiting additional information to be submitted from Superior Energy. No action will be taken at this time.

A late submission in the form of a letter from the DEC agrees with the Planning Board to be Lead Agency and additionally recommends:

- Wetlands boundary needs to be delineated by a qualified professional; US Army Corps of Engineers and NYS DEC
- Required Containment/Retention to protect the biotic community of flora and fauna in wetlands and streams

7:30PM Don Brooks left, Gary Freeman will now vote in his place as alternate.

**Training Recommendations for the Planning Board Members:**

*SEQR Training Module can be found at:*

[www.dec.ny.gov/docs/permits\\_ej\\_operations\\_pdf/seqrhandbook.pdf](http://www.dec.ny.gov/docs/permits_ej_operations_pdf/seqrhandbook.pdf)

Chairperson Larry Dagan recommends reviewing the pdf document and will send out a link.

*Fall 2015 Local Government Workshop*

Will be held in Batavia at the Clarion Hotel on Friday November 13. Applications were turned in for interested members to be submitted for approval at the Town Board meeting to be held on Wednesday October 14, 2015. Matt Mahoney will request that the Town Clerk hold off mailing by one week so that Planning Board members can verify their availability of the date.

*In House Training*

Looking into availability for an in house training session tentatively on Thursday November 5, 2015 at 6:00PM.

**Updates by Matt Mahaney (Zoning Enforcement Officer)**

Recommends that fee schedules be updated.

Advises of 2 houses with in the town that will most likely be demolished.

- Hanson rental property that was damaged in a fire
- Dave Cook rental property that was struck by a vehicle

3. FEMA/Flood Mitigation –flood plain maps for our area need to be updated for insurance purposes. The current maps are outdated and need review.

4. Water Districts also need review

Larry Dagan motioned for adjournment at 8:35PM; seconded by Susan Kinney. Voice vote was unanimous.

Submitted by: Kelly Kinney

10/18/15